

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
(Via Zoom)
November 19, 2020

Board President Tim Glinski called the Regular Board meeting to order at 6:30 pm.

Present: Tim Glinski, Bonnie Cuthbert, Sharon Novak and Mozella Brown,

Via Zoom: Lillian Ball, J Judy Koch and Jeri Villa

Absent: None

Also Present: Debbie Albrecht, Library Director and Eleanor Borys, Admin. Asst.

Visitors (via Zoom): Beth Bozzo, Youth Department and RJ Reynolds, IT Department

Approval of Minutes: Bonnie Cuthbert moved and Sharon Novak seconded the motion to approve the October 15, 2020 minutes of the Regular Board Meeting.

All present voted aye. Motion carried.

Approval of Expenditures: Bonnie Cuthbert moved and Sharon Novak seconded to approve payment of the November 2020 General/Prepaid bills in the amount of \$203,905.76 and additional November 2020 bills in the total amount of \$13,193.22.

All present voted aye on a roll call vote. Motion carried.

Accept Director and department Heads' Monthly Reports: Debbie spoke briefly about the Library's participation in the Christmas tree decorating at Fox point and encouraged the board to visit the Christmas tree display.

Friends of the Library: Friends are still social distancing.

Permission to close on Saturday, December 26th, Thursday, December 31st from 9-1pm and Saturday, January 2, 2021 due to Covid-19:

All present voted aye.

Holiday Schedule and Library Board Meeting Schedule for 2021:

Debbie gave all board members the 2021 Board meeting and Holiday dates.

Discuss Early Voting: Debbie explained why the Library should no longer be an Early Voting site. We will still be a location on “Election Day”. All present agreed that the Library will no longer be an Early Voting site.

Per Capita Requirement for Trustees – ??? Debbie informed the board that we are waiting for the Per Capita website to be updated

Vote to Keep Executive Board Minutes Sealed: Debbie reminded the board that we vote every six months. Sharon Novak moved and Bonnie Cuthbert seconded the motion to keep the Executive Board Minutes sealed. All present voted aye. Motion carried.

President Tim Glinski declared the November 19, 2020 Board Meeting adjourned at 6:50 p.m.

The next regular board meeting will be on January 21, 2021.

Submitted by,

Eleanor Borys,

Administrative Asst.