

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
November 17, 2022

Call to Order

Board President Sharon Novak called the Regular Board meeting to order at 6:31 pm.

Present: Sharon Novak, Tim Glinski, Jennifer Arreola, Lillian Ball, Mozella Brown and Jeri Villa

Absent: Bonnie Cuthbert

Also Present: Lisa Korajczyk, Library Director and Eleanor Borys, Admin. Asst.

Recognition of visitors: Visitors: Dan Eallonardo, Independent Construction
Denise Benson, Information Services Manager

Correspondence: The Director shared a Patron Applause recognizing Library staff, Becca for outstanding help that was given. Daniel Cuthbert Thanking the Director and Library Board for the opportunity to attend and present at the conference. He wrote about the uniqueness of the conference and the ability to interreact in person and the wealth information. The Director also shared a letter from Montana & Welch regarding the Village filling an application for property located at 3330 181st Place property tax exemption. And “Thank You for helping DTLC succeed” note from Deiters & Todd.

Approval of Minutes: Trustee Brown moved and Trustee Arreola seconded the motion to approve the October 20, 2022 minutes of the Regular Board Meeting. Voice vote. All present voted ayes

Approval of Expenditures for payroll, invoices and Treasurer’s report:

Trustee Novak moved and Trustee Glinski seconded to approve payment of the October/November 2022 General/Prepaid bills in the amount of \$135,343.57 and additional November bills in the amount of \$9,468.59. Roll call vote. All present voted aye. Motion carried.

Director and Department Heads’ Monthly Reports: Given to the Board of Trustees. Information Manager Denise Benson gave a brief presentation on her Conference in Monterey CA as well as a brief explanation on Information Services weeding & inventory progress.

OPEN ITEMS:

Motion to approve the 2022 Security Camera Policy:

Trustee Villa moved and Trustee Arreola seconded the motion to approve the 2022 Lansing Public Library Security Camera Policy.
Roll call vote. All present voted aye. Motion carried.

New Business

Review Chapter 8-13 of Serving Our Public for the Per Capital Grant:

The board was advised to review the last Chapters 8-13.

Motion to approve the 2023 Holiday/Closing Schedule:

Trustee Novak moved and Trustee Brown seconded the motion to approve 2023 Lansing Public Library Board Holiday/Closing Schedule. Voice vote. All present voted aye. Motion carried

Motion to approve the quote from Evergreen electrical to complete the electrical panel work for

\$74,940.00. Dan Eallanardo spoke about the electric panel and his thoughts on why we should accept the Evergreen bid. HE said it will take about 20-25 weeks for the panels once they are ordered.

Trustee Brown moved and Trustee Villa seconded the motion to approve the quote from Evergreen Electrical to complete the electrical panel in the amount of \$74,940.00.

Roll call vote. All present voted aye. Motion carried

The Director reminded the Board that an email invite for the Holiday party was sent.

Motion to Adjourn


Trustee Villa moved and Trustee Glinski second motion moved that the November 17, 2022 Regular Board Meeting adjourned at 7:02 p.m. The motion carried.


The next regular board meeting will be on January 19, 2023

Submitted by,

Eleanor Borys, Administrative Asst.

Trustee Lillian Ball, Board Secretary


Trustee Lillian Ball, Board Secretary


Board President, Sharon Novak