

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
October 20, 2022

Call to Order

Board President Sharon Novak called the Regular Board meeting to order at 6:30 pm.

Present: Sharon Novak, Tim Glinski, Jennifer Arreola, Bonnie Cuthbert and Jeri Villa

Absent: Lillian Ball and Mozella Brown

Also Present: Lisa Korajczyk, Library Director and Eleanor Borys, Admin. Asst.

Recognition of visitors: Visitors: JJ Armstrong

Motion to approve Secretary Pro Tem:

Due to the absence of Secretary Ball, Trustee Cuthbert moved and Trustee Glinski second motion to approve Trustee Arreola as Secretary Pro tem. Voice vote – Yes Carried.

Correspondence: The Director shared a few Patron Applause recognizing the Library staff, Jalisa for outstanding customer service and an e-mail from a patron stating excellent idea regarding the DMV option at the library. The Director also shared an e-mail to applauded Beth regarding the Youth Department's materials, cleanliness, programs and events. A nice Thank You note from L.A.C.E for the Library's Autumnfest Sponsorship. The Director also shared an e-mail from Dan Eallonardo regarding electrical panel proposals.

Approval of Minutes: Trustee Arreola moved and Trustee Cuthbert seconded the motion to approve the September 15, 2022 minutes of the Regular Board Meeting. Voice vote. All present voted ayes

Approval of Expenditures for payroll, invoices and Treasurer's report:

Trustee Cuthbert moved and Trustee Villa seconded to approve payment of the Sept/October 2022 General/Prepaid bills in the amount of (with correction) \$166,791.03 and additional October bills in the amount of \$3,945.47. Roll call vote. All present voted aye. Motion carried.

Director and Department Heads' Monthly Reports: Given to the Board of Trustees.

OPEN ITEMS:

Motion to approve the 2022 Trustee By-Laws:

Trustee Cuthbert moved and Trustee Glinski seconded the motion to approve 2022 Trustee Bylaws. Voice vote. All present voted aye. Motion carried

New Business

Review Chapter 3-7 of Serving Our Public for the Per Capital Grant:

The board was advised to review Chapters

Motion to approve the 2023 Board Meeting Schedule:

Trustee Glinski moved and Trustee Arreola seconded the motion to approve 2023 Lansing Public Library Board Meeting Schedule. Voice vote. All present voted aye. Motion carried

Motion to approve 2022 Lansing Public Library Succession Plan:

Trustee Cuthbert moved and Trustee Glinski seconded the motion to approve 2022 Lansing Public Library Succession with said corrections. Voice vote. All present voted aye. Motion carried

Motion to approve the Lansing Public Library's Core Values Statement:

Trustee Cuthbert moved and Trustee Villa seconded to approve the Lansing Public Library's Core Values Statement. Voice vote. All present vote aye. Motion carried.

Motion to approve the quote from Calumet City Plumbing for the sinkhole exploration not to exceed \$13,500.00.

Trustee Cuthbert moved and Trustee Villa seconded the motion to approve the quote from Calumet City Plumbing for the sinkhole exploration not to exceed \$13,500.00.

Roll call vote. All present voted aye. Motion carried

Motion to approve the disposal of 2 Samsung Galaxy Tab A Table Tablets:

Trustee Glinski moved and Trustee Cuthbert seconded the motion to dispose of 2 Samsung Galaxy Tab A Table tablets. Voice vote. All present voted aye. Motion carried

Motion to approve of the new library logo and tagline:

The Board had a discussion of Logo's submitted. Trustee Glinski moved and Trustee Cuthbert second motion to approve the Regular tree as the new Library logo along with the Rooted in Community tagline. Voice vote. All present voted aye. Motion carried.

1st reading and tabling of the 2022 Security Camera Policy: Tabled

Holiday/closing schedule discussion:

The Director spoke with the board about her suggestion to be closed all day on New Year's Eve, verses closing at 1 PM.

Information: purchase of 2 AED machines for the library \$3,900.00:

The Director stated that the Library now has 16 employees AED Certified and are awaiting for the AED machines to arrive.

The Director invited the board to Library "Staffsgiving" that will take place on Thursday, November 10 in the community room from 12:00-2:00 pm.


Motion to Adjourn

Trustee Cuthbert moved and Trustee Glinski second motion moved that the Oct 20, 2022 Regular Board Meeting adjourned at 7:15 p.m. The motion carried.

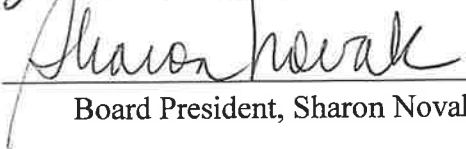
The next regular board meeting will be on November 17, 2022.

Submitted by,

Eleanor Borys, Administrative Asst.



Trustee Jennifer Arreola, Board Secretary Pro Tem



Board President, Sharon Novak