

Lansing Public Library Board of Trustees

Minutes for the June 23, 2022

Special Meeting

Call to Order

The meeting was called to order at 6:30pm

Roll Call:

Trustee Arreola, Trustee Cuthbert, Trustee Glinski, Trustee Novak, Trustee Villa

Also Present: Lisa Korajczyk, Library Director

Recognition of Visitors:

None present

Approval of Previous Personnel Handbook Policy Changes

Trustee Cuthbert made the motion and Trustee Villa seconded that the Board approve the changes for the Personnel Handbook previously discussed at prior board meetings with the new updates to the Tuition Reimbursement policy.

Voice vote with four voted aye; Trustee Arreola abstained

The motion passed

Discussion of Personnel Handbook

The Board discussed the changes and updates to the new Personnel Handbook. There were grammatical changes and updates to the following policies: vacation, sick and bereavement time, attire, continuing education, automobile use on business time, smoking, timekeeping and employee discipline.

Executive Session:

Motion made by Trustee Cuthbert and seconded by Trustee Arreola to go into executive session for the purpose of 5 ILCS (120) (2) (1) : "the appointment, employment, compensation, discipline, performance, or dismissal of specific employees" as mandated by Section 2.06 of the Open Meetings Act

Voice Vote: All present voted aye and the motion passed.

Roll Call: Trustee Cuthbert, Trustee Glinski, Trustee Arreola, Trustee Novak, Trustee Villa

The Board went into Executive Session at 7:36 pm

Trustee Cuthbert made a motion and Trustee Arreola seconded that the board leave executive session and return to open session.

Voice Vote: All present voted aye and the motion passed.

Roll Call: Trustee Cuthbert, Trustee Glinski, Trustee Arreola, Trustee Novak, Trustee Villa

The Board left Executive session at 7:57 pm.

Motion to Adjourn:

Trustee Cuthbert made the motion and Trustee Glinski seconded that meeting be adjourned.

President Novak declared the meeting adjourned at 7:58 pm.

Voice Vote: All present voted aye.

Submitted By: Lisa Korajczyk



Sharon Novak, Board President



Lillian Ball, Board Secretary