

Lansing Public Library  
Board of Trustees  
Regular Board Meeting Minutes  
May 23, 2022

**Call to Order**

Board President Tim Glinski called the Regular Board meeting to order at 6:39 pm.

Present: Tim Glinski, Sharon Novak, Bonnie Cuthbert, Mozella Brown, Judy Koch and Jeri Villa

Absent: Lillian Ball

Also Present: Lisa Korajczyk, Library Director and Eleanor Borys, Admin. Asst.

**Recognition of visitors:**

Visitors: Jennifer Arreola

**Correspondence:** The Director shared a letter addressed to the Library from Montana & Welch law firm regarding the Village of Lansing Exemption Request for property located at 17151 Torrence Ave. Also a thankful patron for the Library helping her complete her doctorate program.

**Approval of Minutes:** Trustee Koch moved and Trustee Cuthbert seconded the motion to approve the April 21, 2022 minutes of the Regular Board Meeting. Voice vote. All present voted aye. Motion carried.

**Approval of Expenditures for payroll, invoices and Treasurer's report:**

Trustee Cuthbert moved and Trustee Novak seconded the to approve payment of the April/May 2022 General/Prepaid bills in the amount of \$142,557.13 and additional May bills in the amount of \$29,879.71. Roll call vote. All present voted aye on a roll call vote. Motion carried.

**Director and Department Heads' Monthly Reports:** Given to the Board of Trustees.

**OPEN ITEMS:**

**Motion to approve the 2022 Lansing Public Library's Teacher Card Policy:**

Trustee Cuthbert moved and Trustee Koch second the motion to approve the 2022 Lansing Public Library's Teacher Card Policy. Voice vote. All present voted aye. Motion carried.

**Motion to approve the 2022 Lansing Public Library's Safe Child Policy:**

Trustee Koch moved and Trustee Cuthbert second the motion to approve the 2022 Lansing Public Library's Safe Child Policy. Voice vote. All present voted aye. Motion carried.

**Motion to approve the 2022 Lansing Public Library's Vulnerable Adult Policy:**

Trustee Cuthbert moved and Trustee Novak second the motion to approve the 2022 Lansing Public Library's Vulnerable Adult Policy. Voice vote. All present voted aye. Motion carried.

**Motion to approve the 2022 Lansing Public Library's Financial Policy:**

Trustee Cuthbert moved and Trustee Villa second the motion to approve the 2022 Lansing Public Library's Financial Policy: Voice vote. All present voted aye. Motion carried.

**Motion to approve the quote from StudioGC for the HVAC project:**

Tabled

**New Business**

**Motion to Approve Resolution #20222023-01 Non-Resident Cards:**

Trustee Brown moved and Trustee Koch second the motion to approve resolution #20222023-1 Non-Resident family card fee of \$253.00.  
All present voted aye on a roll call vote. Motion carried.

**Motion to approve Ordinance # 0052022-1 to establish a Special Reserve Fund for the Lansing Public Library:**

Trustee Novak moved and Trustee Cuthbert second motion to approve Ordinance #0052022-1 to establish a Special Reserve Fund for the Lansing Public Library.  
Roll call vote. All present voted aye. Motion carried.

**Motion to approve Ordinance # 052022-2 to Appropriate funds for the Library's Special Reserve Fund:**

Trustee Brown moved and Trustee Koch seconded the motion to approve Ordinance # 052022-2 Appropriate Funds for the Lansing Library Special Reserve Fund.  
Roll call vote. All present voted aye. Motion carried.

**Motion to Approve Ordinance # 052022-3 Transfer \$500,000.00 to the Library's Special Reserve Fund:**

Trustee Novak moved and Trustee Cuthbert second the motion to approve Ordinance # 052022-3 to transfer \$500,000.00 to the Library's Special Reserve Fund.  
Roll call vote. All present voted aye. Motion carried.

**1<sup>st</sup> reading and tabling of the Lansing Public Library's 2022 Social Media Policy:**

Tabled.

**Discussion of sections 1-3 of the Lansing Public Library's Personnel Policy:** The Library Board and the Director went thru page by page and discussed what should be disregarded as well as what to modify, add or replace.

**Discussion of the appointment for the open board position:** Trustee Novak moved and Trustee Cuthbert second Motion to go into Closed Session 5 ILCS (120/2) Exception #3 "the selection of a person to fill a public office when the public body is given powers to appoint under law or ordinance, or the discipline,

performance, removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. Motion to enter Executive Session 7:40 pm

Roll call. Trustee Ball absent.

Trustee Cuthbert moved and Trustee Koch seconded the motion to go back into open session at 7:50 p.m.

The Director asked the Trustees if they would like a Library e-mail. They all said yes.

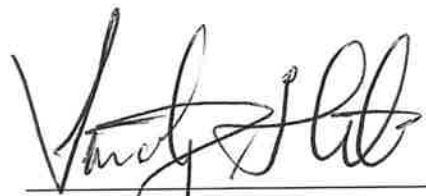
Trustee Koch moved and Trustee Brown seconded the motion to adjourn. Board President Tim Glinski declared the May 23, 2022 Board Meeting adjourned at 7:55 p.m.

Voice vote. The motion carried.

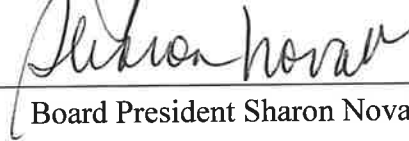
The next regular board meeting will be on June 16, 2022.

Submitted by,

Eleanor Borys, Administrative Asst.



Trustee Lillian Ball, Board Secretary



Board President Sharon Novak