

Lansing Public Library  
Board of Trustees  
Regular Board Meeting Minutes  
January 20, 2022

**Call to Order**

Board President Tim Glinski called the Regular Board meeting to order at 6:27 pm.

Present: Tim Glinski, Sharon Novak, Bonnie Cuthbert, and Jeri Villa

Absent: Lillian Ball, Mozella Brown and Judy Koch

Also Present: Lisa Korajczyk, Library Director and Eleanor Borys, Admin. Asst.

**Recognition of visitors**

Visitors: Denise Benson, Info Department Head

**Motion to approve Secretary Pro Tem:**

Due to the absence of the Secretary, Tim Glinski moved and Trustee Cuthbert second motion to approve a Secretary Pro tem.

Voice vote - Yes

Carried.

**Correspondence:** The Director shared several Patron Applause forms regarding staff service meeting the needs of our patrons as well as an e-mail addressed to The Director regarding one co-worker complimenting another on providing great customer service to a patron. The Director also shared a letter from Director of Communications Ken Reynold for a heartfelt thank you for sponsoring and decorating a tree at Fox Point during the 2021 Holiday season.

**Approval of Minutes:** Trustee Cuthbert moved and Trustee Villa seconded the motion to approve the November 18, 2021 minutes of the Regular Board Meeting. All present voted aye. Motion carried.

**Approval of Expenditures for payroll, invoices and Treasurer's report:** Trustee Cuthbert moved and Trustee Novak seconded to approve payment of the December 2021 General/Prepaid bills in the amount of \$206,821.04. January 2022 General/Prepaid bills in the amount of \$162,978.64 and additional January 2022 bills in the amount of \$15,916.89.

Roll call vote. All present voted aye on a roll call vote. Motion carried.

**Director and Department Heads' Monthly Reports:** The Director explained some of the bullet points in the Directors report.

**OPEN ITEMS:**

**Remove from the table and approve the 2022 Lansing Public Library Emergency Preparedness**

**Manual:** Trustee Cuthbert moved and Trustee Novak seconded motion to approve the 2022 Lansing Public Library Emergency Preparedness with the discussed corrections.

All present voted aye on a roll call vote. Motion carried.

**New Business**

**Approval for Public Library Conference in Portland, Oregon:** Trustee Cuthbert moved and Trustee Novak second motion to approve the travel and attendance of Ms. Bozzo, Mr. Boomker and Ms. Trevino to attend the Public Library Conference in Portland for the cost of \$5,920.00.

All present voted aye on a roll call vote. Motion carried.

**Approval the Intergovernmental Agreements for School Districts 215, 158 and 171:**

Trustee Cuthbert moved and Trustee Villa seconds Motion to approve Intergovernmental Agreements for School Districts 215, 158 and 171.

All present voted aye on a roll call vote. Motion carried.

**Approval to dispose of 2 laptops, 1 tower, 31 computers, 2 canon copiers, 2 coin towers:**

Trustee Novak moved and Trustee Cuthbert second motion for the disposal of 2 laptops, 1 tower, 31 computers, 2 canon copiers and 2 coin towers.

All present voted aye on a roll call vote. Motion carried.

**Approval of the Intergovernmental Agreement for the Illinois Libraries Present program:**

Trustee Novak moved and Trustee Villa second motion to approve the Intergovernmental Agreement for the Illinois Libraries Present program.

All present voted aye on a roll call vote. Motion carried

**Approval of January 2022 IRS approved mileage rate of 58.5 cents per mile:**

Trustee Novak moved and Trustee Cuthbert second the approval of January 2022 IRS rate of 58.5 cents per mile. All present voted aye on a roll call vote. Motion carried.

**Adjournment**

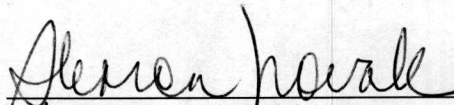
Trustee Cuthbert moved and Trustee Novak seconded the motion to adjourn.

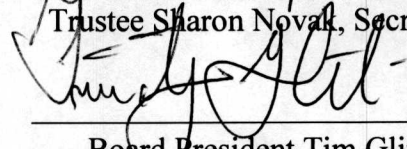
Board President Tim Glinski declared the January 20, 2022 Board Meeting adjourned at 7:50 p.m.

The next regular board meeting will be on February 17, 2022.

Submitted by,

Eleanor Borys, Administrative Asst.

  
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Trustee Sharon Novak, Secretary Pro tem

  
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Board President Tim Glinski