

Lansing Public Library
Board of Trustees
Regular Board Meeting Minutes
March 18, 2021

Board President Tim Glinski called the Regular Board meeting to order at 6:30 pm.

Present: Tim Glinski, Sharon Novak and Bonnie Cuthbert and Judy Koch

Via Zoom: Mozella Brown, Lillian Ball and Jeri Villa

Absent: None

Also Present: Debbie Albrecht, Library Director and Eleanor Borys, Admin. Asst.

Visitors: Kelli Staley, IT Department (*via Zoom*), RJ Reynolds, IT Department

Correspondence: Debbie shared some political flyers. Debbie provided trustees with Lower Level Renovation status report from Dan Eallonardo. Debbie addressed project completion date, issue log, allowance log as well as the progress payment review. Debbie passed out a letter addressed to President Glinski from Deiters & Todd Library Consulting regarding the prospect of helping the Library find its next Director. In the letter they explained step by step of the hiring process, their fees as well as the approximate time to complete hiring our next Director.

Approval of Minutes: Bonnie Cuthbert moved and Sharon Novak seconded the motion to approve the February 18, 2021 minutes of the Regular Board Meeting. All present voted aye. Motion carried.

Approval of Expenditures: Bonnie Cuthbert moved and Judy Koch seconded to approve payment of the March 2021 General/Prepaid bills in the amount of \$123,059.39 and additional March 2021 bills in the total amount of \$220,512.40. All present voted aye on a roll call vote. Motion carried.

NOTE: Total corrected amount of \$550,713.42 for General/Prepaid February 2021 bills. (Added late, payment for Henry Bros. in the amount of \$219,948.53 approved by President Tim Glinski).

Accept Director and department Heads' Monthly Reports: Debbie spoke briefly about the students being physically back in school and that we have had no issues thus far with the kids. Debbie also informed trustees that voting on Election Day will be in the upper level Quiet Room since the lower level is not completed. Debbie said the lower level renovations are moving forward and we may complete renovation in May or by June for sure.

Friends of the Library:

Debbie is going to speak with Friend's president Roselle about depleting some of the old inventory in the Book Sale room.

Vote on the JOINT RESOLUTION DEMANDING FAIRNESS AND EQUITY IN DETERMINING THE ASSESSED VALUE OF COMMERCIAL AND INDUSTRIAL PROPERTIES FOR THE CALCULATION OF REAL PROPERTY TAXES:

Judy Koch moved and Bonnie Cuthbert seconded to approve the Joint Resolution between the Village of Lansing, Lansing Public Library and governing bodies of other taxing districts in the Lansing area demanding fairness and equity in determining the assessed value of commercial and industrial properties for the calculation of real property taxes. Resolution may be passed with the understanding there may be minor changes that do not alter the intent & addition of any other taxing bodies.

All present voted aye. Motion carried

Informational:

Debbie informed that she is intending to hire 2 part timers for the Youth Department and 1 Circulation clerk and making Michael Kroll a 25 hour employee in Maker's Areas.

President Tim Glinski declared the March 18, 2021 Board Meeting adjourned at 7:07 p.m.

The next regular board meeting will be on April 15, 2021.

Submitted by,

Eleanor Borys, Administrative Asst.