

Lansing Public Library  
Board of Trustees  
Regular Board Meeting Minutes  
February 21, 2019

Board President Tim Glinski called the Regular Board meeting to order at 6:31 pm.

Present: Bonnie Cuthbert, Mozella Brown, Tim Glinski, Judy Koch and Jeri Villa

Absent: Sharon Novak

Also Present: Debbie Albrecht, Library Director and Eleanor Borys, Admin. Asst.

Visitors: NONE

**Correspondence:** Debbie shared an article in the Lansing Journal titled “Second How-to Festival attracts new participants”. Debbie also briefly touched on “Legislative Update: Minimum wage” and how it may affect the Library in the future.

**Approval of Minutes:** Judy Koch moved and Bonnie Cuthbert seconded the motion to approve the January 17, 2019 minutes of the Regular Board Meeting. All present voted aye. Motion carried.

**Approval of Expenditures:** Bonnie Cuthbert moved and Judy Koch seconded to approve payment of the February 2019 General/Prepaid bills in the amount of \$340,384.15 and additional February 2019 bills in the total amount of \$6,282.28. All present voted aye on a roll call vote. Motion carried.

**Accept Director and department Heads’ Monthly Reports:** Debbie updated the board about our back parking lot lighting issues. The board voiced how good the new front lights look. A brief discussion about the summer lunch bus sponsored by Greater Chicago Food Depository.

**Friends of the Library:**

Debbie said all is well. Friends are good.

**Tax Abatement Letter for the Village Treasurer:** President Tim Glinski read tax abatement letter addressed to Village treasurer Arlette Frye. Bonnie Cuthbert moved Judy Koch seconded motion to accept and sign tax abatement to treasurer. All present voted aye. Motion carried.

**First Reading of The Number of Patrons in the Library Policy:** Debbie and the board discussed the need for this policy. She addressed the safety issues and the amount of kids that arrive after school on certain days. Debbie read aloud the 1<sup>st</sup> Draft of new policy.

**First Reading of Revised Faxing Policy & Revised Fees Policies:** Debbie read the 1<sup>st</sup> draft of Public Fax Policy, which also included a 1<sup>st</sup> reading of revised Fees associated with the Use of Lansing Public Library computers.

**Early Voting to be held in the library in the Quiet Room – from March 18<sup>th</sup>-April 1<sup>st</sup>:** Debbie reminded the board about the early voting period and the extended Sunday hours available.

**On the Table Event – Tuesday May 14<sup>th</sup> from 6-8pm looking to do things a little different this year:** Debbie shared an article “On the Table History”. Debbie shared a recent copy of The Lansing Journal, which featured an article titled “Winterhoff Park gets music-themed addition. The new symphony at Winterhoff Park was an idea from the Library’s previous “On the table” gathering. She announced to the board that May 14, 2019 is the date for the Library’s “On the Table: event. Debbie explained her thoughts about doing something different this year from past years event.

**Good Neighbor Parade Jennifer Degrauwe is coordinating our parade entry this year**

**Theme-May the Fourth Be With You! Star Wars fans are excited!** Debbie invited the board to join the Library in this year’s “May the Fourth Be With You” good neighbor parade.

President Tim Glinski declared the regular February 21, 2019 Board Meeting adjourned at 7:33 p.m.

The next regular board meeting will be on March 21, 2019.

Submitted by,

Eleanor Borys,

Administrative Asst.