

Lansing Public Library  
Board of Trustees  
Regular Board Meeting Minutes  
January 18, 2018

Board President Tim Glinski called the Regular Board meeting to order at 6:30 p.m.

Present: Mozella Brown, Bonnie Cuthbert, Tim Glinski Judy Koch, Sharon Novak and  
Jeri Villa

Absent: Anthony Comer-Hill

Visitors: None

Also Present: Debbie Albrecht, Library Director and Eleanor Borys, Admin. Asst.

**Correspondence:** Debbie shared the Illinois Bicentennial -*Travel Illinois Selfie Scavenger Hunt* informational flyer the Library is hosting. Debbie also shared several more positive 'patron Applause' notes with the board.

**Approval of Minutes:** Sharon Novak moved and Mozella Brown seconded the motion to approve the November 16, 2017 minutes of the Regular Board Meeting.

All present voted aye. Motion carried.

**Approval of Expenditures:** Bonnie Cuthbert moved and Sharon Novak seconded to approve payment of the December 2017 regular/prepaid bills in the amount of \$117,262.45, January regular/prepaid in the amount of \$132,385.96 and additional January 2018 bills in the amount of \$19,825.50. All present voted aye on a roll call vote. Motion carried.

**Accept Director and Department Heads' Monthly Reports:** Debbie has revisited her interest in the vacant building across the street. She has reached out to Mayor Eidam to work with the village to obtain information on the property. Debbie spoke about her Signage meeting with Studio GC next week. Also was discussed implementing the removal of "Fines" for the 2018-19 fiscal year. We talked about moving forward with the College on Line Scholarships and Debbie stated that she has

decided that Juan would be the contact. Debbie also said that we are in the process of rewriting Job Descriptions to reflect the many new changes since the Library's remodel. Debbie has completed the Per Capita Grant application, she is optimistic about receiving the money.

**Friends of the Library:** Debbie was pleased that Friends of the Library are still our friends.

**Exterior of Building Construction:** Debbie passed out an estimated construction cost for the exterior entry from our contractor Independent Construction. The cost is approximately \$200,000.00 with construction, soft costs, etc. All present voted aye. Motion carried.

**Reading and Approval (per state requirement) of Harassment, Discrimination & Retaliation**

**Policy:** Sharon Novak moved and Bonnie Cuthbert seconded the motion to adopt Resolution #18-01 Policy prohibiting harassment, discrimination and retaliation.

All present voted aye. Motion carried.

President Tim Glinski declared the January 18, 2018 Board Meeting adjourned at 7:09 p.m.

The next board meeting will be on February 15, 2018

Submitted by,

Eleanor Borys, Administrative Asst.