

**Lansing Public Library Board of Trustees**

**Agenda for the Regular Board Meeting**

**January 18, 2024**

**6:30 pm**

- I. Call to Order
- II. Roll Call
- III. Recognition of Visitors
- IV. Correspondence
- V. Motion to approve the minutes from the Regular Board Meeting on November 16, 2023.
- VI. Motion to approve the minutes from the Special Board Meeting on January 13,2024.
- VII. Motion to approve December 2023 and January 2024 expenditures for payroll, invoices, debit/credit card, and the Treasurer's report
- VIII. Director and Department Head Reports: It & Tech Services Kelli Staley
- IX. Old Business
  - a. Motion to approve the 2023 Information Services Policy
  - b. HR Source Salary Benchmarking recommendations discussion
- X. New Business
  - a. Discussion of the HVAC project: Dan Ellonardo & Darren Schretter
  - b. Motion to approve the 2023 IRS mileage rate of .67 cents per mile.
  - c. Motion to approve Information Services Manager Denise Benson & Community Engagement Coordinator Andrew Harootunian attend the PLA Conference in Columbus Ohio from 4/2/2024-4/5/2026 not to exceed \$4,200.00
  - d. Motion to keep the Lansing Public Library's Executive Session minutes closed
  - e. Motion to approve the 2024 Lansing Public Library's Mission statement
  - f. Motion to approve the 2024 Lansing Public Library's Vision Statement
  - g. Motion to approve the Intergovernmental Agreement for teacher cards for Academy for Children 2 daycare.
  - h. Please check your emails for the SEI filings. If you do not file on time there is a fine
  - i. Motion to approve the disposal of the youth services pirate ship for \$300.00, three broken gaming chairs at \$40.00 each, 1 shelving unit for \$1500.00.
  - j. Motion to approve the purchase of Patron Point for \$5,700.00
  - k. Discussion on the search for a new trustee
  - l. Discussion of strategic planning session
- XI. Motion to Adjourn

The next scheduled meeting of the Board of Trustees February 15, 2024 at 6:30 pm.

Any person needing an accommodation for a disability at the meeting should contact Lisa Korajczyk, Director, Lansing Public Library by telephone at (708) 474-2447 or in writing five (5) days prior to the meeting date.