

Lansing Public Library Board of Trustees

Agenda for the Regular Board Meeting

July 20, 2023

6:30 pm

- I. Call to Order
- II. Roll Call
- III. Recognition of Visitors
- IV. Correspondence
- V. Motion to approve the minutes from the Regular Board Meeting on June 15, 2023
- VI. Motion to approve June 2023 and July 2023 expenditures for payroll, invoices, debit/credit card, and the Treasurer's report
- VII. Director and Department Head Reports
- VIII. Old Business
 - a. Motion to approve the updates to the 2021 Lansing Public Library's Financial Policy as recommended by James Rachlin
- IX. New Business
 - a. Motion to approve the HR Source's Salary Benchmarking plan for updated pay grades
 - b. Motion to approve the 2023-2024 Memorandum of Understanding for Lansing School Districts 158, 171, 215 and Lansing Christian School for issuing Lansing Public Library Teacher Library Cards
 - c. Motion to approve closing at 1:00 pm on Saturday 9/2/2023 for carpet cleaning
 - d. Motion to approve the 2023-2024 OMA Officer and FOIA Officers
 - e. Motion to approve the 3-year agreement for Baker & Taylor's Collection HQ product for \$6,750 for the product, \$1,500 for the implementation fee
 - f. Motion to keep the Lansing Public Library's Executive minutes closed
 - g. Motion to change the September meeting time to 6:00 pm for the facility tour
 - h. Motion to approve the adjusted contract with O'Neill & Gaspardo
 - i. Motion to approve the disposal of the Youth Services (9 yrs old) AWE computer, 1 table and chair, 8 purple padded chairs (20 yrs old), 4 wooden shelves (20 yrs old)
- X. Motion to Adjourn

The next scheduled meeting of the Board of Trustees September 21, 2023 at 6:00 pm (Earlier due to facility walk through)

Any person needing an accommodation for a disability at the meeting should contact Lisa Korajczyk, Director, Lansing Public Library by telephone at (708) 474-2447 or in writing five (5) days prior to the meeting date.