

Lansing Public Library Board of Trustees

Agenda for the Regular Board Meeting

September 15, 2022

6:30 pm

- I. Call to Order
- II. Roll Call
- III. Recognition of Visitors
- IV. Facility Tour
- V. Correspondence
- VI. Dan Eallonardo
- VII. Motion to approve the minutes from the Regular Board Meeting on July 21, 2022 and Motion to approve the minutes from the September 16, 2021 COW
- VIII. Motion to approve August 2022 and September 2022 expenditures for payroll, invoices, debit/credit card, and the Treasurer's report
- VII. Director & Department Head Reports
- VIII. Open Items
 - a. Motion to approve the changes as submitted by HR Source for the 2022 Lansing Public Library Personnel Policy Handbook
 - b. Motion to approve the 2022 Lansing Personnel Handbook
 - c. Motion to Approve the 2022 Lansing General Policy Manual and the addition of the updated Circulation Policy.
- IX. New Business
 - a. 1st reading and tabling of the 2022 Trustee By-Laws
 - b. Motion to approve that Mr. Cuthbert attend the 2022 Marketing Conference in Indianapolis, In. for \$1500.00 from 11/01/2022-11/04/2022
 - c. Motion to approve of the new library logo and tagline

- d. Motion to dispose of 24 LG Ericsson 24 & 2 AT&T cordless phones
- e. Motion to approve the 4.95% increase for the 2023-2024 Lansing Public Library tax levy
- f. April 2023 election information
- g. PPRT Discussion
- h. Review Chapter 1 & 2 of *Serving Our Public* for the Per Capita Grant
- X. Executive Session concerning the Library Director's compensation
 - Motion to go into closed session under Section 2 (c) (1) of the Open Meetings Act for "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees" as mandated by Section 2.06 of the Open Meetings
- XI. Motion based on the actions to be taken on the results of the Executive Session
- XII. Motion to adjourn

The next scheduled meeting of the Board of Trustees October 20, 2022 at 6:30 pm.

Any person needing an accommodation for a disability at the meeting should contact Lisa Korajczyk, Director, Lansing Public Library by telephone at (708) 474-2447 or in writing five (5) days prior to the meeting date.