

**Lansing Public Library Board of Trustees**

**Agenda for the Regular Board Meeting**

**November 18, 2021 6:30 PM**

- I. Call to Order
- II. Roll Call
- III. Recognition of Visitors
- IV. Correspondence
- V. Motion to approve the minutes from the October 21, 2021 board meeting
- VI. Approval of the Expenditures for payroll, invoices and Treasurer's report
- VII. Acceptance of the Director and Department Heads' Reports
- VIII. Open Items
  - a. 1<sup>st</sup> reading and tabling of the new Lansing Public Library Emergency Preparedness Manual
- IX. New Business
  - a. Approval of the 2022-2023 Holiday Schedule
  - b. Approval of the 2022-2023 Annual Board meeting Schedule
  - c. Library Credit card
  - d. Public Library Conference March 2022
  - e. Approval to close the library on Friday 12/3/2021 for the staff in-service and holiday party
  - f. Intergovernmental agreements for the local school districts
  - g. Approval to keep Executive Board minutes sealed
- X. Motion to Adjourn

The next scheduled meeting of the Board of Trustees is January 20, 2022 at 6:30 pm.

Any person needing an accommodation for a disability at the meeting should contact Lisa Korajczyk, Director, Lansing Public Library by telephone at (7080 474-2447 or in writing five (5) days prior to the meeting date.

