

Public Fax Policy - Revised March 2019

All faxes must be done by the patron using the Scan Station in our Business and Audio/Visual section. The cost is \$1.00 per page. Payment may be made with cash or credit card at the payment station. We process out going faxes only.

If a patron supplies an e-mail address they will receive a confirmation of fax and a copy of their document. Lansing Public Library is not responsible for content, or failure of fax arrival. The library does not refund any money for faxes that are sent. If you need assistance staff is available to answer your questions.

The library reserves the right to refuse service.