

Lansing Public Library Board of Trustees

Agenda for the Regular Board Meeting

April 21, 6:30 PM

- I. Call to Order
- II. Roll Call
- III. Recognition of Visitors
- IV. Correspondence
- V. Motion to approve the minutes from the March 17, 2022 board meeting
- VI. Motion to approve March 2022 and April 2022 expenditures for payroll, invoices, debit/credit card, and the Treasurer's report
- VII. Director and Department Heads' Reports
- VIII. Open Items
 - a. Zoom Meeting with representatives from Cook and Kocher Insurance
 - b. Motion to Approve the insurance quote from Cook and Kocher for \$33,161.00
 - c. Motion to approve the 2022 Lansing Public Library's Parental School Leave Policy
 - d. Motion to approve the audit quote from O'Neill and Gaspard for year one \$9,000.00, year two \$7,200.00 and year three for \$7,500.00.
 - e. Motion to approve the quote from Heritage Technology Solutions for three new security cameras for \$4,847.00 and for a new VOIP telephone system for \$21,557.00 (increased price due to 4 more phones)
 - f. Motion to set the price for the License plate sticker renewal service at \$9.50 and a .50 credit card processing fee
- IX. New Business
 - a. Dan Eallonardo and HVAC project
 - b. Motion to Approve the FY 2022-2023 Lansing Public Library's Budget for \$3,754,378.23 dollars.
 - c. Motion to approve the \$1.50 per hour for personnel salary increase for FY 2022-2023 to start May 1, 2022

- d. Motion to approve a full time Marketing Associate position, two 25 hour per week positions (Outreach Associate and Youth Services) and a 18 hour per week Info Services position.
- e. Letter of Interest
- f. Motion to rescind the library's cashless policy
- g. First reading and tabling of the 2022 Lansing Public Library's Teacher Card Policy
- h. First reading and tabling of the 2022 Lansing Public Library's Safe Child Policy
- i. First reading and tabling of the 2022 Lansing Public Library's Vulnerable Adult Policy
- j. First reading and tabling of the 2022 Lansing Public Library's Financial Policy
- k. New Trustee Orientation handout
- l. ATLAS Trustee training day 5/21/2022
- m. Discussion of the Lansing Public Library's Personnel Policy

X. Motion to Adjourn

The next scheduled meeting of the Board of Trustees May 23, 2022 at 6:30 pm.

Any person needing an accommodation for a disability at the meeting should contact Lisa Korajczyk, Director, Lansing Public Library by telephone at (708) 474-2447 or in writing five (5) days prior to the meeting date.