

Hello Memorial Junior High Parents,

We are looking forward to this new school year. The library is a very popular place for junior high students and we want to make the library an enjoyable place for all of our patrons. We need your and your students help in doing this and so we would like to inform you of our after school guidelines and behavior expectations.

**After school guidelines:**

Our “Teen Island” is available for students, 6th-12th grade, with a student ID, powerschool, or library card. This space is set up for socializing with peers. The main areas of the library will be reserved for families with young children, working on homework, using the computer, or reading books. Please see the reverse side for a copy of our after school behavior expectations.

Important things to note:

- We allow 25 unaccompanied junior high students in the building at a time. Additional students will need to wait outside of the building until other students leave.
- The library reserves the right to ask any patron who violates our Behavior Policy to leave library property.
- If members of a group violate the behavior policy, all members of that group may be subject to the same consequences.
- We have zero-tolerance for fighting - We cannot always determine whether fighting is real or in play. Our policy is to call police when fighting occurs on our property.

**Responsibility:** Your students are just starting the process of learning how to be responsible, in public places, without adult supervision. Some students are not ready for this responsibility. Those students may be asked to have a parent or guardian present with them in order to use the library. We encourage you to talk to your children and ask about behaviors they have seen and perhaps participated in.

**Children in 5th grade or below MUST be accompanied by a caregiver over the age of 16.**

**The full behavior policy is available on our website [www.lansingpl.org](http://www.lansingpl.org).** We want the library to be a safe place for everyone in our community to use. Any questions can be directed to the following people:

Beth Bozzo, Youth Services Manager, [beth@lansingpl.org](mailto:beth@lansingpl.org)

Lisa Korajczyk, Library Director [lisak@lansingpl.org](mailto:lisak@lansingpl.org)

Lansing Public Library

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## Lansing Public Library Afterschool Expectations for Students

We welcome all students to use the library facilities after school. The library requires all students to adhere to the following:

- **Be Respectful**
  - **Entering the building** – All students must enter the library through the lower youth department entrance. Students must lower their hoods and neck gaiters when they come into the building. They are not permitted to hang out in the foyer area. If they impede traffic anywhere in the library they will be asked to leave.
  - **Language** – Use of language and gestures that are harassing, obscene, abusive, or insulting will not be tolerated.
  - **Leaving the building** - Students may not repeatedly leave and re-enter the building.
- **Be Responsible**
  - **Food and Drink** – Snacks are permitted only in the Teen Island, outdoor courtyard, and upstairs atrium. Drinks are permitted as long as there is a lid. Those who do not comply will be asked to leave.
  - **Unattended belongings** - The library is not responsible for any items left unattended.
- **Be Safe**
  - **Aggressive behavior will not be tolerated toward visitors and staff -  
Examples Include:**  
Abusive language, Verbal aggression or profanity, Sexual advances (verbal or physical), Threats, Physical assault, Arguing with staff
- **Behavior Policy** - All students will be required to follow the Lansing Public Library behavior policy.
- **Suspension of Library Privileges Policy** - Failure to comply with the behavior policy will result in suspension of library privileges as laid out by the suspension of library privileges policy.