

**Lansing Public Library Board of Trustees**

**Agenda for the Regular Board Meeting**

**October 19, 2023**

**6:30 pm**

- I. Call to Order
- II. Roll Call
- III. Recognition of Visitors
- IV. Correspondence
- V. Motion to approve the minutes from the Regular Board Meeting September 21, 2023
- VI. Motion to approve August 2023 and October 2023 expenditures for payroll, invoices, debit/credit card, and the Treasurer's report
- VII. Director and Department Head Reports: Youth Services Department Head
- VIII. Old Business
  - a. Motion to approve the 2023 Lansing Public Library Staff Recognition Policy
- IX. New Business
  - a. Discussion on HVAC system & Parking lot: Dan Eallonardo
  - b. Discussion on financial projections for Capital Assessment Plan
  - c. Discussion on 2024-2025 tax levy
  - d. Discussion of the library's dress code policy: jeans every day
  - e. First reading and tabling of the 2023 Lansing Public Library Personnel Policy: Illinois Paid Leave Worker's Time
  - f. First reading and tabling of the 2023 Lansing Public Library Personnel Policy: Staff Birthday floating holiday
  - g. Motion to approve the sale of 1 sewing machine cabinet
  - h. Review Chapters 1-7 of *Serving Our Public*
- X. Motion to Adjourn

The next scheduled meeting of the Board of Trustees November 16, 2023 at 6:30 pm

Any person needing an accommodation for a disability at the meeting should contact Lisa Korajczyk, Director, Lansing Public Library by telephone at (708) 474-2447 or in writing five (5) days prior to the meeting date.