

Lansing Public Library Board of Trustees

Agenda for the Regular Board Meeting

January 19, 2023

6:30 pm

- I. Call to Order
- II. Roll Call
- III. Recognition of Visitors
- IV. Correspondence
- V. Motion to approve the minutes from the Regular Board Meeting on November 17, 2022.
- VI. Motion to approve December 2022 and January 2023 expenditures for payroll, invoices, debit/credit card, and the Treasurer's report
- VII. Director and Department Head Reports: It & Tech Services Kelli Staley
- VIII. Old Business
- IX. New Business
 - a. Motion to approve the 2023 Youth Services Service Policy
 - b. Motion to approve the 2023 Reference/Information Services Service Policy
 - c. Motion to approve the disposal of 8 plastic chairs, 1 HP computer tower MXM80701MB, 2 ACT mini tills, 2 ACT card readers, Polaroid P3000E card printer, VAL Cal ID Pro flash camera, 3 Sharp XE-A107 Cash Registers, 5 Magtek credit card readers (card swipe devices), 1 rolling coat rack, 1 wooden podium, and 1 wooden map holder, and 12 posters and old pictures, 1 Bogen TPU-15A Amplifier (old paging system), 1 SN 95L0000169, IPECS UCP100 (old phone system), 1 SN 804THSC105598, IPECS LGCM4 (old phone system), 1 SN 709thff112363, Vodavi Voicemail model #DHD-04 (older voicemail pre 2019) d0y2k1204, 3 monitors: Microtek model c593, Acer model AL1511b, e-machines model 500G, 1 Kodak Carousel Slide projector, 1 Epson overhead projector, 1 Phillips DVD player, 1 Insignia DVD player, and 8 broken purple chairs
 - d. Motion to approve the 2023 IRS mileage rate of 65.5 cents
 - e. Motion to approve Youth Services Manager Beth Bozzo attend the Illinois Youth Services Institute Conference in Bloomington Illinois from 3/15/2023-3/17/2023 not to exceed \$900.00
 - f. Motion to approve the HR Source salary benchmarking project for \$4,845.00

- g. Motion to remove 12/26/2023 and 1/02/2024 from the holiday closure list
- h. Motion to approve The Memorandum of Understanding for resource lending for Lansing Christian School
- i. Motion to approve or keep closed the Lansing Public Library's Executive Session minutes
- j. Motion to approve the 12 month ban for the Youtube group QUIn3Y from the library
- k. Motion to approve the new Library Director's job description
- l. Conversation about alcohol & Library programming
- m. PPRT discussion

X. Motion to Adjourn

The next scheduled meeting of the Board of Trustees February 16, 2023 at 6:30 pm.

Any person needing an accommodation for a disability at the meeting should contact Lisa Korajczyk, Director, Lansing Public Library by telephone at (708) 474-2447 or in writing five (5) days prior to the meeting date.