

Lansing Public Library

Board of Trustees

Regular Board Meeting Minutes

June 15, 2023

Call to Order

Board President Sharon Novak called the Regular Board meeting to order at 6:30 pm.

Present: Trustee Novak, Trustee Cuthbert, Trustee Carr, Trustee Farmer

Absent: Trustee Ball, Trustee Brown and Trustee Villa

Also Present: Lisa Korajczyk, Library Director Denise Benson, Info and Eleanor Borys, Admin. Asst.

Recognition of visitors:

Visitors: James Rachlin, Meristem Advisors President -via ZOOM

Motion to approve Secretary Pro Tem:

Due to the absence of the Secretary, President Novak moved and Trustee Cuthbert second motion to approve Trustee Carr as Secretary Pro tem. Voice vote – Yes Carried.

Correspondence: The Director shared email from Lisa T, Member Service Manager to all staff on a great job during National Library week. As well as patron applauses recognizing Andralia, Becca, Katie, Laura for being very helpful. The Director also shared a nice thank you note from Debbie B with an appreciation for the raise.

Approval of Minutes: Trustee Cuthbert moved and Trustee Carr seconded the motion to approve the May 18, 2023 minutes of the Regular Board Meeting, Voice vote. Motion carried.

Approval of Expenditures for payroll, invoices and Treasurer's report:

Trustee Cuthbert moved and Trustee Farmer seconded the to approve payment of the May/June 2023 General/Prepaid bills in the amount of \$173,557.26 and additional June bills in the amount of \$9,971.19. Roll call vote. All present voted aye. Motion carried.

Director and Department Heads' Monthly Reports: Given to the Board of Trustees.

OLD BUSINESS:

Library investments: Financial analysis from James Rachlin: James Rachlin introduced himself and gave the board his background in library & municipalities experience. James prepared an investment and strategy

review that he explained to the board. He welcomed any questions. The board said they would pass the information to those that are absent today and update the new investment policy.

NEW BUSINESS:

Motion to approve the changes to the Personnel Policy that 25-hour employees need 25 hours of continued education:

Trustee Cuthbert moved and Trustee Farmer seconded to approve the changes to the Personnel Policy that 25-hour employees need 25 hours of continued education.

Roll call vote. All present voted aye. Motion carried.

New Paid Leave for all Worker Act:

The Director spoke about the New Paid Leave for All Workers Act effective January 1, 2024. It allows part time employees to accrue time that is not defined. The Director is gathering information to bring to the Board to update the Personnel Policy.

Cyber Security Training:

The Director also spoke about the Cyber Security training laws in effect as of January 2024 requiring training yearly.

2022-2023 IPLAR data:

Given to the Board of Trustees

Trustee Cuthbert moved and Trustee Farmer seconded the motion to adjourn. Board President Sharon Novak declared the June 15, 2023 Board Meeting adjourned at 7:29 p.m.

Voice vote. The motion carried.

The next regular board meeting will be on July 20, 2023.

Submitted by,

Eleanor Borys, Administrative Asst.

Trustee Steven Carr, Board Secretary Pro Tem

Board President Sharon Novak