

**Lansing Public Library Board of Trustees Agenda for the Regular Board Meeting  
March 21, 2024**

**5:00 pm**

- I. Call to Order
- II. Roll Call
- III. Recognition of Visitors/ Public Comment
- IV. Motion to go into closed session under Section 2 (b) (3) under the Open Meeting Act “for the purpose to fill a vacancy for a public office” as mandated by Section 2.03 of the Open Meeting Act
  - A.5:10 pm
  - B. 5:30 pm
- V. Correspondence
- VI. Motion to approve the minutes from the Regular Board Meeting February 15, 2024
- VII. Motion to approve February 2024 and March 2024 expenditures for payroll, invoices, debit/credit card, and the Treasurer’s report
- VIII. Director and Department Head Reports: Member Services Lisa Trevino
- IX. Old Business
  - a. Dan Eallonardo: HVAC update
  - b. Motion to appoint the selected candidate for the vacant board position
- X. New Business
  - a. Discussion about Illinois Funds vs current savings account
  - b. Motion to approve the funds in the Wintrust bank savings account to moved to an Illinois Funds account
  - c. Motion to accept the FY 2024/2025 insurance quotes from Cook & Kocher for a total of \$37,307.00.
  - d. Motion to accept the proposal from D&M Construction Services to repair the two outside doors for 6,240.00.
  - e. Motion to accept the proposal from Excel Electric Inc to install 3 floor outlets and 2 wall receptacles for electricity for \$5,518.20 and 5 floor outlets in the atrium for \$6,897.75
  - f. Motion to dispose of 1 HP laptop model 3168NGW for \$100.00
  - g. Motion to approve Ordinance 03212024-A transferring 1,700,000.00 from the General checking account to the savings account
  - h. Staffing updates for the FY 2024-2025 budget
  - i. Draft of the FY 2024-2025 budget
  - j. Motion to approve that Beth Bozzo attend the ALA conference in San Diego from 6/28-7/02 not to exceed the amount not to exceed \$4,200.00
  - k. Trustee Day is Saturday, May 18, 2024 at Orland Park: Director/ Trustee relations 10:00 am - 12:00 pm 15.00 ticket
  - l. Motion to go into closed session under Section 2 (c) (1) of the Open Meetings Act for “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees” as mandated by Section 2.06 of the Open Meetings
- XI. Motion to Adjourn

The next scheduled meeting of the Board of Trustees April 18, 2024 2024 at 6:30 pm.

Any person needing an accommodation for a disability at the meeting should contact Lisa Korajczyk, Director, Lansing Public Library by telephone at (708) 474-2447 or in writing five (5) days prior to the meeting date.